

## **Board & Committee Meeting Visitor Policy**

This policy was drafted by the Board of the Unitarian Congregation of Taos to clarify the protocol for members who wish to attend Board and Committee meetings.

If you are a member of the Unitarian Congregation of Taos, you are openly invited to attend any and all Board and Committee meetings, whether or not you are on the Board or Committee. Inform the President or Committee Chair in advance of your intention to visit, so they can alert you to the location and time of the meeting and make sure there is a chair and a place for you at the table.

If you wish to speak at the Board or Committee meeting, please contact the President or Committee Chair and send a paragraph about the topic beforehand, and you'll be added to the agenda.

The Board and Committees will try to accommodate any visitors by putting them first, so they can leave after they speak if they need to. They should feel free to stay if possible, but they will not be invited to participate in the rest of the meeting. If anyone wishes to participate on a regular basis, they are invited to put their name into nomination to join the Board or to volunteer to serve on the Committee. Speak with any Board member to learn more.

02/03/2020