

# UCOT Board Meeting Minutes

May 14, 2022 at 1:00 pm via Zoom

- I. **Attendance** - present were Bob Aubrecht, Chuck Fawns, Emily Gillispie, Joe Mazza, Mimi Owensby, and Be Scott.
- II. **Opening Words** - Emily read a passage from the back of the UU hymnal, in the Opening Words section, #435.
- III. **Minutes of the March Meeting** - Approved as written.
- IV. **Treasurer's Report** – The January-April report was approved as written.
- V. **Continuing Items**

a) **2022 Service and Circles Schedule** – Bob reported that Munro would like to deliver his June sermon on 6/26 rather than 6/19, which would involve swapping Sundays with the sharing circles group. Be pointed out that it is not so easy to switch the calendar around for the sharing circles, as facilitators and attendees may not be available on a new date. The Board agreed to make the switch this time, but to try to discourage any further schedule swapping on the part of our ministers.

b) **Return to in-person services – protocols**

- We will begin having in-person services at the Masonic Lodge starting June 5<sup>th</sup>.
- We will **recommend** that all attendees are fully vaccinated and boosted.
- We will not require proof of vaccination / boosters for our attendees.
- For June and July, masks will be required as we transition into meeting in person.
- People in the same household may sit together, but others will be socially distant.
- Hymns will not be sung, since singing is known to increase the risk of spreading Covid.
- Joys and Sorrows will be done without a mike from the speaker's seat. Church announcements will be submitted in advance in writing to the lay leader.
- The heating / cooling system can be put on the fan setting, and the doors will be opened.
- We need at least one more volunteer greeter. In addition to providing copies of the order of service, they will supply people who need one with masks. Chuck reported that Dennis has volunteered to be a greeter again. He will continue to try to reach Smokey Martinez to see if he would be willing to continue being a greeter.
- For June, we will not provide either Zoom or streaming services. Zoom will be provided starting with the service of 7/3. It was unanimously felt that a “dress rehearsal” for the Zoom piece should be held sometime in June.
- Mimi has an extra TV which is fairly large and might be able to accommodate our Zoom needs. She will check to see whether there is an HDMI port for it, and what sort of stand

might be available. A laptop monitored by Rachel will log into Zoom, record the service, and project the Zoom participants on the computer onto the TV.

- Be will write up the protocol for in-person services and circles for the weekly email and for the June newsletter, the deadline for which is 5/20. The weekly email version will be pared down somewhat from the full version that will be put into the June newsletter. Be will email these versions to Board members for feedback prior to submitting them to Rachel.
- Joe will notify the lay leaders via email that we will be having in-person services beginning 6/5
- Be will ask Rachel to print copies of the June newsletter so that they are available at the first in-person service on 6/5.
- If he has them, Chuck will bring the missing issues of the UU World magazine to the 6/5 service as well.
- After July, the Board will reassess these protocols as necessary.

**c) Search committee for the next UCOT Board President**

- Bob recommended that a committee be formed consisting of one current Board member and two non-board members to recruit a new UCOT Board president.
- Bob and Be will collaborate on a “job description” write-up for the office of UCOT Board President
- Joe volunteered to be the Board member on the committee. Bob will recruit two non-Board members for this committee.

**VI. Return to Dinners for Six** – Nancy Schultz will coordinate this sometime after we’ve begun meeting in person.

**VII. Charitable Giving Committee Report** – Mimi reported that with Linda and Patsy now out of the LFP pantry supply schedule, Jim Schultz will now do Thursday, Mimi will do Friday, Bette will do Saturday, and Sunday will be left open. Mimi had discussed this with Del Endres from TIA, who had said that our box was the only one being supplied seven days a week.

**VIII. Lodge / Masons Update** – Joe reported that he has the master and two extra sets of keys to the Lodge. He will keep the master key in a secure place, and he’ll retain one set of keys for himself, as he will be coming in early to set up the sound system. The other set will be given to Be for the sharing circles. Joe also has the password for the internet at the Lodge.

**IX. Sharing Circles** – Be reported that the sharing circles steering committee (Amy, Be, Tanya) has decided that they will meet via Zoom on the second Sunday of the month, when there is a fixed topic, and in person at the Lodge on the fourth Sunday of the month, when the topic is open.

**X. Closing Words** – Bob read a poem called “Light Exists in Spring” by Emily Dickinson.

**XI. Next Meeting** – June 18, 2022 at 1:00 pm via Zoom. Since Bob will be out-of-town, Mimi will preside. Be will use the UU Zoom account with Rachel’s sign-in for Zoom hosting this Board meeting. Bob will help Mimi with the agenda regarding new and continuing topics.