

UCOT Board Meeting Minutes
January 13, 2024, at 1:30 pm via Zoom
Meeting ID 709 932 0303

President Emily Gillispie called the meeting to order at 1:33 p.m. Also present were Chuck Fawns, Joe Mazza, Annette Rubin, and Be Scott.

- I. Opening Words:** Annette read “Carry Each Other into the New Year,” by Beth Monhollen.
- II. Minutes of the December Meeting:** Joe moved to accept the December minutes. Be seconded and it passed unanimously.
- III. Treasurer’s Report:** Joe presented the Treasurer’s Reports.
 - a. The Dec. 2023 report showed that expenses for the year were approximately \$3,500 less than budgeted. There is a reserve of \$20,000. Annette moved to accept the Treasurer’s Report. Emily seconded and the vote was unanimous.
 - b. The 2023 Annual Treasurer’s Report essentially duplicates the Dec. 2023 report.
 - c. The Board reviewed the 2024 budget for presentation at the annual meeting. The budget is balanced. Be moved to accept the projected 2024 Budget. Emily seconded and the vote was unanimous.
- IV. Items for Discussion**
 - a. Services and Calendar (All)
 - i. Annual meeting logistics were discussed. The agenda was corrected to show that Emily will present the 2023 Annual Meeting Minutes. The Annual Meeting documents will be sent to the congregation with a link to one pdf file. They will include the agenda, the 2023 Minutes, the Treasurer’s Report and Budget, the Charitable Giving Report, and the Membership Report.
 - ii. Ministerial search committee progress report (Emily): Diana Davies has met with the search committee. We asked her a set of interview questions that we’d agreed upon beforehand. Additional questions were asked by various committee members as well. She was very well received by the committee members.
 1. Diana will do a guest minister sermon on 5/19. Format and protocol for questions and answers to be determined.
 2. She asked if we could put a range of hours for pastoral care in the contract. We can decide this as we get closer to the time.
 - iii. Munro: We will decide whether to offer Munro another contract or not mid-year.
 - iv. This I Believe: We discussed the format for the “This I Believe” service. Be volunteered to be the moderator. Emily moved to have the “This I Believe” program on the calendar for March 17, 2024. Annette seconded and the vote was unanimous.
 - b. Circles: Be reported that Mimi Owensby will start coordinating circles in February and that Be will make the announcement at the Annual Meeting.
 - c. Should Martha and Rachel have contracts? After discussion, Joe moved that all employees who are hired as paid staff and receive 1099 forms should have contracts. Emily seconded and the vote was unanimous.
- V. Committee Reports**
 - a. Charitable Giving (Emily for Mimi, who was sick) Nothing to report.

- b. Music (Emily for Mimi) Nothing to report.
- c. Membership (Annette) The Board discussed the Annual Membership Report for the Annual Meeting. Annette will add the number of pre-pandemic members so the congregation will be aware of recent growth. She will also add other activities performed by the Membership Committee. Board members will review the membership list for accuracy.
- d. Caring Community (Emily, from Patsy) The Caring Community does not have anyone on their watch list at this time, but Michael Burney's hip replacement surgery has been rescheduled for February 2. Be will let Patsy know so she can coordinate meals.

VI. Closing Words: Be read closing words by Jacob Trapp selected by Mimi.

VII. Next Meeting: February 17, 2024, at 1:30 pm via Zoom.

Respectfully submitted by
Annette Rubin, Secretary